

**Newtown Community Association Committee Meeting
Monday 3rd December 2018 at The Globe
Minutes**

Present: Rory McNeile (chair), Steve Palmer (secretary), Gareth Carey-Jones (treasurer), Julia Crockett, Ella Westland, Jayne Leaver, Dave Hunt, Natalia Prats, Jackie Holdstock, Peter Montgomery

Not available: James Cotter (publicity secretary), Judy Pattison, Karolina Borkowska-Knight, Jo Evans, Su Aves,

	<u>Item</u>	<u>Action by:</u>
1.	Apologies / Welcome Thanks to Karolina for use of the hut for the meeting.	SP
2.	Minutes of last meeting / matters arising Minutes of committee meeting of 10 th September 2018 (circulated). Matters arising. <ul style="list-style-type: none"> • Clifton Green Space – Meeting Tues 25 September with Wildzone consultation. • Lyn (cleaner) reports that she enjoys working for Karolina. 	
3.	Treasurers Report Accounts working normally. No issues.	GCJ
4.	The Vision - <ul style="list-style-type: none"> • Funding summary (Rory). ECC paying 80% of project in 2-monthly instalments. Summary of valuation meetings process. • Discussion of programme, options and contingencies. • Windows – 3 quotes, options: UPVC cheapest, minimum thermal efficiency; Aluminium, more durable, mid-price; Triple glazed, best thermal and sound efficiency, timber with aluminium cladding, highest, but French windows are domestic rather than full commercial specification. Agreed – follow up with Devonshire Windows triple-glazed. • Discussion of locking system – agreed that we should have the more sophisticated on-line locks system on external and 3 internal doors. • Heating – Discussion of systems. Options – air-source heat pump with hot water; electric heating panels; condenser hot/cold air heating/cooling. Agreed to condenser heating/cooling system. • Solar PV – Panels offered by Ikea. • Security – CCTV, 4 camera system approx. £1500. Agreed. • Floor coverings. Laminate flooring agreed. • Doors – current contract specifies painted doors. Suggestion for ash doors. 	I

	<ul style="list-style-type: none"> External cladding – English Larch <p>Thanks to Rory for work.</p>	
5. Projects	<p><u>Friends of Belmont Park</u> – Jo Evans – no significant progress, will start again after Christmas.</p> <p><u>Sandford Walk open space</u> – Agreed this should be an NCA adopted sub-group. Arranging agreement license with DCC. Chair will contact Julie Belshaw to set up arrangements.</p> <p><u>Codrington Street planters</u> – Agreed this should be a NCA adopted sub-group, subject to the leaders being members.</p> <p><u>Clifton Hill Green Space</u> – Ella – petition handed in. Email list for Green Space is larger than NCA newsletter email list. Significant degree of community engagement. Survey now finished, but not yet published. Various options considered, e.g. Localism Act 2011. Will go to Council in New Year. Exeter Green Spaces Network has now met Council.</p> <p><u>Pot-Luck Supper</u> – Jayne – good number of people involved.</p> <p><u>Digital Inclusion Project</u> – decided not to participate.</p>	<p>RM</p> <p>SP</p> <p>RM/SP</p> <p>SP</p>
6. Hut usage, bookings	<p>Karolina – thinking about future booking system.</p> <p>Discussed issues with the web view of the bookings calendar.</p>	
7. Hut Issues	<p>Maintenance – Thanks to Dave Hunt for taking this on. Noted improvements to curtains, cupboard doors, fire escape etc.</p> <p>Defects log provided in kitchen next to H&S folder.</p>	
8. Website	<p>Continues to operate. Peter has updated recently. Future developments. –require backend user login, email subscription management, submission of membership forms.</p>	PM/SP
9. Facebook and Twitter	<p>James, Natalia, Elena all have logins. Need a strategy for responding.</p>	
10. Newsletter	<p>Appreciation for the high quality and increasing content.</p>	
11. Dates of Open Forum meetings	<p>To be decided in New Year. Will aim to delay AGM until majority of the new building work is completed.</p>	
12. Other Events	<p>Winter Warmer – Roots Band will be involved, Choir not (as such). Need a piano player (check with Belmont Chapel). Also need help with decorations. Hut available from 4:30.</p> <p>Roots band – Bowling Green, Sunday 9th December, at 5:30.</p>	<p>PM</p> <p>All PM SP/PM</p>
13. AOB		

	Trustees – Judy Pattison will offer resignation due to other commitments. Lyn – Concerns about employment status.	
14.	Date of next Committee Meeting – TBD	