

NCA Committee Meeting

Monday, 19th June 2023, 7:00 – 8:30 pm at Newtown Community Centre and by Zoom

Welcome and apologies

Apologies: Christina Towler, Kev Winser, Su Aves, Kerrie Seymour

Present: (Trustees) Jackie Holdstock (chair), Steve Palmer, Rachael Shah (Zoom);
Jayne Leaver, Alex Leaver, Rhian Hawthorne, Richard (Zoom)

Welcome to Rhian Hawthorne, covering the Newtown area as a Community Physical Activity
Organiser

Approval of Minutes – 24th April 2023

Approved

Matters arising

None

Respect Festival feedback

Nothing to report

Job description and appointment

Jackie: when is Will finishing? Steve - Will said he would finish the accounts for 2022 ready for
inspection and hand over. Steve needs to check progress.

Agreed that Steve will send a formal letter to Jean Kimber with the offer of the contract at £17 per
hour for up to 10 hours per week, as self-employed. (Sec note: letter circulated to Trustees, sent to
Jean and accepted on 06/07/23.)

General discussion about expanding use of the Centre.

Finance Report

Current account: £13,625.40

32-day notice savings account continues without withdrawals.

Preparation for AGM

Date proposed: 9 September 2023, 10:30

Jayne, Rhian and Councillors to present community issues. Alex to do refreshments.

Steve to contact Martin Cronin about inspection of accounts.

Newtown Community Centre – Manager's report

See below

Maintenance

Nothing to report

Friends of Belmont Park

Rachael – held meeting with Paula who has procured two goals for us, should be available in two
weeks. Aim is to get them installed asap. Discussion of where to place them, two options, on the

grass between tree, train and building OR by Gordon Road, taking down thorny bushes, one end backing on to hedge by Sensory Garden. Putting them outside Centre is not ideal.

Longer term plan would be to put in a fenced mini-football enclosure on the hard standing (replacing toothbreaker and skate arc).

Complication is removing the concrete where the table-tennis table was originally.

Agreed: Request the area adjacent to Gordon Road. Rachael will feed back to Paula and get and circulate a map.

Discussion of placing a locker outside for the nets and balls etc. – nets clip onto the goalposts. Idea is for a locker attached to the Centre. Agreed, subject to consultation on design and placement.

Revenue generation, grants and Projects

- Chute Street Garden project – all payments made, need reporting conclusion to ECC
- Taiko Drumming workshop – No date fixed?
- Garden for the bees signs – Steve to check with Judith
- A3 Printer and Laminator – printer now in place and working, Steve to report completion to ECC.

Website, social media

Alex – Google site had a phone number which was still live and obsolete – now removed. There are currently two sites, one for the Community Association and one for the hut. Alex will delete one. 6,400 views since January 2023. Alex will add an Apple page too. Thanks to Alex.

AOB

Richard – Locality budget being reduced again to £3K per ward, need to get any applications in early.

Water fountain. Racheal wants it left switched on. She asked about cleaning – Steve to check with Kerrie.

Jayne – thanks to Jackie for leading a local history walk ending at the Social Café.

Next Meeting Date

7 August 2023, 7 pm

Meeting closed 8:40pm

Managers' Report 19/6/2023

Bookings

Weekly groups

Qigong x2 per week
Heels with Harley
Over 50s exercise
Violin lessons
DoReMi music
Adult Tap
Bulgarian Dance
Bulgarian Sunday School
Monkey Music
Zumba
Together - Drug and Alcohol Services
Jazz Band
Roots Band
Yoga with Natasha x 2
Samatha Meditation
Exeter Malayee Association
London Academy Music Drama – bi weekly
Fun Science Exeter
Exeter Flutes
Dad's and tiny tots group - Monthly
Greek Orthodox Church – Monthly
Le Petite French School
Samba
International Projects Centre

NCA Activities

The Social Cafe – In July we will be joined by the new Physical Activity Builder who will bring table tennis bats along for us to play and in August we will be having a talk by Judith about the wildflower garden.

Roots and Jaz Band continue to be both well attended

One off Party Bookings

Busy through the spring/summer. Much easier to manage with only one per Saturday but can still be problematic. Front door left open, doors and windows not left secure, mess etc.

Maintenance

The additional Salto wiring is due to be fitted on Wednesday. The system has been very problematic this last month so hopefully this new cable will resolve the issues.

PAT testing and fire extinguisher annual check all done. We will need to replace our foam extinguishers next year.

The door handle on the kitchen door is in a bit of a mess. Alex will be fixing this in the next week.

Respect Festival

The festival was a huge success and very well attended as ever. The use of centre went well and there were no issues arising. Suaad was very happy and agreed that meeting and our improved communication really made the difference this year.

Recruitment

Our new Finance manager Jean Kimber will be starting next week after a series of handover sessions with Will and myself. I am meeting with Steve Ferne on Wednesday

to discuss the possibility of him taking on the role to support us with web and social media development.