

NCA Committee Meeting

Monday, 25th January 2021, 7:30 – 9:00 pm by Zoom

Welcome and apologies

James Leigh (chair), Jackie Holdstock, Rory McNiele, Steve Palmer, Kev Winser, (non-voting) Kerrie Seymour, Su Aves, Matt Vizard, Richard Branston

Approval of Minutes – 14th December 2020

Approved

Co-option of Kev Winser.

Proposed Rory, Seconded Steve – all in favour. Kev Winser is co-opted as Trustee.

Newtown Community Centre – Managers report

Kerrie – closed until restrictions lifted. Can take bookings for elite athletes, work training and support groups – but not much interest. Most regular bookings are suspended. There was use by a person preparing for ballet exam. Bookings for August, enquiries from NHS mother and baby unit, other enquiries coming in.

Preparing for a re-launch when opening is enabled.

Rory raised issue of commercial rate, e.g. for mother and baby unit. Need to consider the policy for commercial or non-voluntary use, perhaps £3-4 per hour supplement. Note – this can be easily added to Hallmaster.

Hallmaster has a new feature for agreeing T&Cs for Covid rules.

New restrictions grant opening next week – Kerrie will check.

Phone SIMS have arrived and with Will. (Steve to coordinate with Will on wifi)

Noted that Lyn and Paula have had a break following bereavement, but between them have covered essential tasks. Noted Will has new baby.

Steve – Need to do report on the Devon Sports grant for Qigong (Steve to coordinate with Kerrie).

Su – Social Café, check on rooms for Wednesday morning. Su to check on volunteers. Rory – Social Café should take precedence as an NCA activity. Kerrie has been informing bookers of NCA regular slots.

Social media – Kerrie was posting regularly, and this seemed to gather interest. Will post on plans for the spring. Kev and Kerrie to discuss. Website – Kerrie would like access to edit as well as Will.

Acknowledgement board – some remaining issues on colour. Discussion of using coloured background to aid readability. Kerrie to discuss with company and circulate final version.

Treasurer's Report

Circulated.

Debit Amount	Debit Amount	Debit Amount	Debit Amount	Debit Amount	Refunds	Total	Credit Amount	Credit Amount	Credit	Total
Building Costs	Rates & Services	Running Costs	Staff	Activities				Bookings	Activities	
24533.49	3524.16	2129.79	15947.19	4004.79	1856.5	51995.92	15058.92	11042.25	4270.55	30371.72

As exceeds £25K, will need usual inspection. Agreed to approach Martin Cronin.

Running costs are approximately £1500 per month.

Su – replacement of damaged flooring, could apply for a locality grant. Richard – two possible ward grants for groups at up to £500. Applications required in February. Rory - apply for flooring upstairs

and get quote for damaged flooring repairs. Also new trolley/tables to avoid need to move tables between rooms. If we put a new table trolley in the under-stairs cupboards, we would need to provide another cupboard for chairs.

Lockdown issues.

As Kerrie's report

Maintenance

Verandah lights left on. Gutters full of branches, leaves. Agreed to arrange for Mr Dart to clean.

Revenue generation, grants etc.

Kev – possibility for Waitrose partners support (Richard – ask Nick ? local manager) – Kev to follow up.

Local Restrictions Support Grant Scheme will open for applications on Thursday 28th January.

Website, social media

Discussion – (James) need to keep posting. (Kev) will work with Kerrie. Acknowledgement board can be tagged.

AOB

Information from Councillors

Su – traffic regulation order, charging points in Belmont Road plus Co-Car spot.

Richard – Health & well-being introduced into lockdown. Contact through Council. Exwick Community Centre offering free food.

Matt – graffiti – Current policy is only to clean it off if racist or offensive. This may change. (Steve)

NCA has graffiti removal kit but needs refill of cleaner – Matt will check if this is being issued.

Sports Centre – nothing to report. Gladstone Road – ambulance station demolished.

Globe – change of use to children's home and flats in car park. Change of use probably coming up in February. Operated by private sector company.

Ash tree by former ambulance station removed due to Ash die-back. Putting three trees in place.

Next Meeting Date

Monday 15th March 2021 at 7:30pm by Zoom.