

NEWTOWN COMMUNITY ASSOCIATION (EXETER, DEVON) ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2022

FOR THE YEAR ENDED 31ST DECEMBER 2022

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CHARITY INFORMATION

FOR THE YEAR ENDED 31ST DECEMBER 2022

CHARITY NAME:	Newtown Community Association (Exeter, Devon)
REGISTERED CHARITY NUMBER:	1173331
ADDRESS:	Newtown Community Centre Belmont Park Belmont Road Exeter EX1 2HQ
CURRENT TRUSTEES:	Stephen Palmer (Secretary) Jackie Holdstock Rachael Shah Christina Towler Kevin Winser
INDEPENDENT EXAMINER:	Mr M B J Cronin MAAT FCIE Bowhill Bookkeeping Services 172 Newman Road Exeter EX4 1PQ

TRUSTEES' REPORT

FOR THE YEAR ENDED 31ST DECEMBER 2022

The trustees present their report together with the financial statements for the year ended 31st December 2022. The financial statements have been prepared in accordance with the accounting policies set out on pages 10 and 11 and comply with the charity's Trust Deed, the Charities Act 2011, the Statement of Recommended Practice: Accounting and Reporting by Charities Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Structure, Governance and Management

Newtown Community Association (Exeter, Devon) is a Charitable Incorporated Organisation (CIO) which is governed by an 'association' model Constitution adopted on 28th May 2017. The charity was registered with the Charity Commission on 8th June 2017.

Newtown Community Association is governed by a board comprising a minimum of 3 and a maximum of 12 appointed trustees. New trustees are appointed either through being elected by the members, or coopted by the existing trustees. At each Annual General Meeting, one third of the trustees retire from office on a rotation basis.

The trustees who served during the year and up to the date the report was approved are as follows:

Stephen Palmer (Secretary) Jackie Holdstock Rory McNeile (to 10th September 2022) Rachael Shah (from 10th September 2022) Christina Towler Key Winser

Objectives

The objects of the CIO are as follows:

(a) promote the benefit of all the inhabitants of Newtown, Exeter (the area bounded by the roads of Polsloe Road, Mount Pleasant Road, Iddesleigh Road, Old Tiverton Road, Sidwell Street, Paris Street and Heavitree Road.) and the neighbourhood, without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or to secure the establishment, of a community centre (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any statutory authority or other person or body) in furtherance of the above objects;

(c) promote such other charitable purposes as may from time to time be determined by majority vote of the management committee of the association.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Public Benefit

The Trustees have given due consideration to the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act 2011. The trustees are satisfied that the charity's activities as described in this report meet the public benefit purposes of the advancement of community development and the advancement of education.

Main activities and achievements during the year

The remaining formal Covid restrictions were lifted early in the year, though caution was still advised.

During 2022, we finally managed to get a return from our solar panels. The 3-year contract with British Gas expired on 1 May, and we transferred the account to Octopus Energy. British Gas still spent several months delaying and failing to give Octopus correct information, and as late as June 2023 were still sending bills related to the non-existent meter in the non-existent old hut– after yet another formal complaint, they finally acknowledged that their records had been wrong all along. Octopus replaced the meter in July which finally activated payment for the solar panels.

We continued to use self-employed contractors for the roles of Manager and Assistant Manager, and for cleaning. With the end of the Covid restrictions, the evening security visits ceased. These arrangements have worked well. There is a regular meeting for managers of all Community Centres in Exeter, and NCA was represented.

The NCA "Friends of Belmont Park" group continues to work with Exeter City Council Parks and Open Spaces team on ideas for improving the children's play area in Belmont Park, under the leadership of Rachael Shah. Rachael joined the Trustees at the AGM.

The Hallmaster package for managing room bookings has continued to operate. One-off bookings are required to pay a deposit with the booking fee; this has deterred people from cancelling at short notice and enabled us to recoup the cost of extra cleaning, damage, extra rooms used or time overruns. There has been a gradual reduction in the number of party bookings, and we only accept one party booking per day.

A box for the external heat pump fans was constructed and installed in December, using the same cladding as the building. This has tidied up the outside area, as well as protecting the fans.

Co-create planter project – a community project working with local residents and park users built some wooden planter box benches for outside the Centre. These brighten up the space, encourage pollinators to the local area, create pleasant places for people to sit, and discourage children from using the veranda posts as football goals.



The Respect Festival in Belmont Park used the Centre for office space.

Meeting our Purposes

NCA works to fulfil its purposes in two main ways. The first is through use of the Community Centre by a wide variety of user groups. These cover a wide range of cultures, languages and interests, and there are very few days when there is not at least one booking, and most days have several bookings.

The second way is by acting as an umbrella for a variety of groups. Some of these are regular specific NCA activities; others are for specific projects.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Meeting our Purposes (continued)

The Social Café has continued monthly with a mixed programme of activities and speakers; late in the



year a link to Exeter Food Share was set up. The Qigong group now has a new leader, and continues to be popular. The Roots Band continues to be popular as well. The Exeter Jazz Orchestra continues to attract a good group of musicians; it has undertaken а number of bookings including performances in Princesshay and Exeter Library. Unfortunately, we have still not found a new leader for the Community Choir.

The "Garden for the Bees" project started in summer 2021, with wildflower and other planting in an area at the junction of Clifton Road and Clifton Street, as well as in the planters and the beds between the west wall of the Centre and the tarmac. This was supported by an ECC Locality Grant, and has been a success. There continues to be a dedicated group of volunteers with a regular and very informative email newsletter. The project generates a lot of interest locally.



A defibrillator and external box was purchased, for installation in 2023. We received a grant from London Hearts towards the cost, as well as crowd-sourced funding.

Reach and engagement

The NCA website http://newtowncommunity.org.uk/ has continued to operate.

NCA news has continued to be shared through Jayne Leaver's Community Builder newsletter for the Newtown area. This cooperation is working very well, though it would be helpful to have a NCA volunteer to work with Jayne.

NCA social media presence was managed very capably through the year by Kev Winser.

The 2022 AGM was held on 10 September as a hybrid meeting in the large room, with some people joining over Zoom.

The Winter Warmer was held on 3 December, with music from the Roots Band and EJO. This was very well attended.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Regular groups and classes included:

NCA activities: Qigong x2 Social Café **Roots Band** Exeter Jazz Orchestra Other groups: Heels with Harley x2 Pilates Body Conditioning Capoeira Violin lessons DoReMi music Adult Tap **Bulgarian Dance Bulgarian Sunday School** Monkey Music Zumba Swing Dance Yoga with Natasha Samatha Meditation **Exeter Malayee Association** London Academy Music Drama Fun Science Exeter Acupuncture Health Clinic **Exeter Flutes** Baby Massage Dad's and tots group Greek Orthodox Church

If you would like to help or have ideas for what NCA can do, please get in touch by email <u>secretary@newtowncommunity.org.uk</u> or the Centre Manager on <u>manager@newtowncommunity.org.uk</u>. It would be great to hear from you and we would welcome your participation.

TRUSTEES' REPORT (continued)

FOR THE YEAR ENDED 31ST DECEMBER 2022

Financial Review

The CIO made a net deficit in the year of £23,041 (2021 - deficit £5,663). If you exclude depreciation, though the charity made a small net deficit of £688.

Total income showed an increase of 9% compared to 2021 with rental income showing an increase of 59% on the previous year and events income an increase of 19% compared to 2021. Grant income however reduced by 65%.

All expenditure categories showed increases with the centre being used all year after the Covid restrictions. Total expenditure increased by 30% compared to 2021.

The CIO carried forward balances at 31st December 2022 of £466,699, of which £3,200 was held in restricted funds.

Reserves Policy

Unrestricted reserves totalled £463,499 at the year-end of which £25,173 was held in net current assets and is the effective charity reserves. This equates to between 5-6 months unrestricted expenditure and is considered an adequate reserve by the trustees. The trustees continue to monitor the financial situation of the charity.

The report was approved by the Trustees on 7th August 2023 and signed on their behalf by:

Joules

Trustee

Palmer

Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

NEWTOWN COMMUNITY ASSOCIATION (EXETER, DEVON)

I report on the accounts of the charitable incorporated association for the year ended 31 December 2022, which are set out on pages 8 to 17.

Responsibilities and basis of report

As trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the CIO are not required to be audited and are eligible for independent examination, I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr M Cronin MA	AT FCIE			4		
Bowhill Bookkee	ping Services					
172 Newman Ro	ad					
Exeter EX4 1PQ	Martin	trown	Date	2120	August	2023

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31ST DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
INCOME FROM:							
Donations	11	3,471	3,295	6,766	16,213	4,114	20,327
Charitable activities	12	29,914	-	29,914	20,027	-	20,027
Investment Income		10		10			-
TOTAL		33,395	3,295	36,690	36,240	4,114	40,354
EXPENDITURE ON:							
Charitable activities	13	55,914	3,817	59,731	40,818	5,199	46,017
TOTAL		55,914	3,817	59,731	40,818	5,199	46,017
NET INCOME/(EXPENDITURE)		(22,519)	(522)	(23,041)	(4,578)	(1,085)	(5,663)
TRANSFERS BETWEEN FUNDS		(1,722)	1,722	-	(2,695)	2,695	-
NET MOVEMENT IN FUNDS		(24,241)	1,200	(23,041)	(7,273)	1,610	(5,663)
RECONCILIATION OF FUNDS:							
TOTAL FUNDS BROUGHT FORWARD		487,740	2,000	489,740	495,013	390	495,403
TOTAL FUNDS CARRIED FORWARD		463,499	3,200	466,699	487,740	2,000	489,740

BALANCE SHEET

AS AT 31ST DECEMBER 2022

	Note	£	At 31 st Dec 2022 £	£	At 31 st Dec 2021 £
FIXED ASSETS: Tangible assets	2	-	- 438,326	-	460,679
CURRENT ASSETS:					
Debtors Cash at bank and in hand	3	۔ 29,344		457 30,022	
		29,344		30,479	
LIABILITIES: Amounts falling due within one year	4	(971)		(1,418)	
NET CURRENT ASSETS			28,373		29,061
TOTAL NET ASSETS			466,699		489,740
THE FUNDS OF THE CHARITY: Restricted Income Funds	5		3,200		2,000
Unrestricted Funds			463,499		487,740
TOTAL CHARITY FUNDS			466,699		489,740

The notes on pages 10-17 form an integral part of these accounts.

These accounts were approved by the trustees on 7th August 2023 and signed on their behalf by:

Trustee

ulis Toule S.G. Faluer

Secretary

NEWTOWN COMMUNITY ASSOCIATION (EXETER, DEVON) NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2022

1. ACCOUNTING POLICIES

a) Basis of Accounting

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. The financial statements have been prepared with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019) and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102). The financial statements have also been prepared with the Charities Act 2011 and the 2022 amendments.

Newtown Community Association (Exeter, Devon) meets the definition of a public benefit entity under FRS 102.

b) Tangible Fixed Assets: Leasehold Property: New Centre

The site of the new centre is held on a lease of 35 years from Exeter City Council. As there is no recompense for the association should it be wound up before the expiry of the lease, it was felt prudent by the trustees to depreciate the property over 25 years (4% on a straight line basis) rather than the full length of the lease.

c) Tangible Assets: Fixtures and Fittings and Equipment

Fixtures and Fittings and Equipment are capitalised when the amount exceeds £500. Fixtures and Fittings are depreciated at a rate of 15% and equipment at a rate of 20%.

d) Debtors

Debtors are measured on initial recognition at the settlement amount after any discounts. Prepayments are valued at the amount prepaid net of any trade discounts due.

e) Cash at bank

Cash at bank includes short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

f) Creditors

Creditors are recognised when the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

g) Income

All income is included in the Statement of Financial Activities when the charity is legally entitled to the income, receipt is probable and the amount can be quantified with reasonable accuracy.

Grant income is credited in the period in which it is receivable and any amounts relating to future periods are shown under creditors.

Rental income and monies received from charity events are accounted for on a receivable basis.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

1. ACCOUNTING POLICIES (continued

h) Volunteer help

The value of any voluntary help received is not included in the financial statements but is described in the trustees' annual report.

i) Expenditure

Expenditure is included on an accruals basis.

Charitable activities are costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

j) Fund Accounting

Funds held by the charity are:

Unrestricted Income Funds

These are funds that are not subject to any restrictions regarding their use and are available for application within the charitable objects for the general purposes of the charity.

Restricted Income Funds

These are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when the funds are raised for particular purposes.

k) Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

I) Going concern

The trustees consider there are no material uncertainties about the charity's ability to continue as a going concern.

NEWTOWN COMMUNITY ASSOCIATION (EXETER, DEVON) NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2022

2. TANGIBLE FIXED ASSETS

Leasehold Property	Fixtures & Fittings	Equipment	Total
£	£	£	£
526,459	1,981	4,987	533,427
71,037	594	1,117	72,748
21,059	297	997	22,353
92,096	891	2,114	95,101
434,363	1,090	2,873	438,326
455,422	1,387	3,870	460,679
	Property £ 526,459 71,037 21,059 92,096 434,363	Property Fittings £ £ 526,459 1,981 71,037 594 21,059 297 92,096 891 434,363 1,090	Property Fittings £ £ £ 526,459 1,981 4,987 71,037 594 1,117 21,059 297 997 92,096 891 2,114 434,363 1,090 2,873

3. DEBTORS

	2022	2021
	£	£
Other Debtors	-	17
Prepayments	-	440
	 -	457

4. CREDITORS: Amounts falling due within one year

	2022 £	2021 £
Other Creditors Accruals	146 825	618 800
	971	1,418

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

5. **RESTRICTED FUNDS**

	Fund Balances B/Forward £	Income £	Expenditure £	Transfers Between Funds £	Fund Balances C/Forward £
Newtown Wildflower Garden	500	350	(500)	-	350
Co-Create Project	1,500	-	-	-	1,500
Exeter Jazz Orchestra	-	1,000	(2,052)	1,052	-
Gardens for Bees Signage	-	1,000	-	-	1,000
Qigong	-	24	(24)	-	-
Defibrillator	-	571	(1,241)	670	-
Fence Repair	-	350	-		350
Total Funds	2,000	3,295	(3,817)	1,722	3,200

ANALYSIS OF FUNDS

	Restricted	Unrestricted	Total
	Funds	Funds	Funds
	£	£	£
Fixed Assets	3,200	438,326	438,326
Current Assets		26,144	29,344
Liabilities: Due within one year		(971)	(971)
Net Assets	3,200	463,499	466,699

Grants of £500, carried forward from last year and £350 from Exeter City Council have been given to plant a wildflower garden in Newtown. £350 has been carried forward to be spent in the current financial year.

A grant of £1,500 given from the Office of the Police and Crime Commissioner towards lighting in Belmont Park last year has been repurposed to be spent as part of a community project to build wooden planter box benches outside the centre. The grant was spent in the early part of January 2023.

A grant of £1,000 was given towards the costs of Exeter Jazz Orchestra. Expenditure exceeded the grants given and a transfer of £1,052 was made from the unrestricted funds.

A grant of £1,000 was given for signage for the wildflower garden and is to be spent in the current year.

A grant of £24 was given to Qigong and spent in the year.

A grant of £350 and £221 raised through crowdfunding donations were received to purchase a defibrillator. Costs exceeded the amounts given and therefore a transfer of £670 was made from the unrestricted funds.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

5. **RESTRICTED FUNDS (continued)**

A grant of £350 was received for repair of a fence to the Polsloe Road allotments. This has been paid for in the current year.

RESTRICTED FUNDS - PREVIOUS YEAR

	Fund Balances B/Forward	Income	Expenditure	Transfers Between Funds	Fund Balances C/Forward
	£	£	£	£	£
Exeter Seed Bank	200	-	(188)	(12)	-
Qigong	190	-	(2,104)	1,914	-
Newtown Wildflower Garden	-	500	-	-	500
Tables	-	614	-	(614)	-
Roots Band	-	500	(1,560)	1,060	-
Exeter Jazz Orchestra	-	1,000	(1,347)	347	-
Lighting	-	1,500	-	-	1,500
Total Funds	390	4,114	(5,199)	2,695	2,000

ANALYSIS OF FUNDS – PREVIOUS YEAR

	Restricted	Unrestricted	Total
	Funds	Funds	Funds
	£	£	£
Fixed Assets	2,000	460,679	460,679
Current Assets		28,479	30,479
Liabilities: Due within one year		(1,418)	(1,418)
Net Assets	2,000	487,740	489,740

6. TRUSTEES' REMUNERATION AND EXPENSES/RELATED PARTY TRANSACTIONS

The trustees' insurance includes trustee indemnity insurance.

No remuneration directly or indirectly out of the funds of the CIO was paid or is payable for the year to any Trustee or to any other person or persons known to be connected to any of the Trustees.

There were no trustee expenses paid for the year ended 31st December 2022 nor for the year ended 31st December 2021.

There were no related party transactions during the year.

7. OPERATING LEASES

The site of the new centre is leased from Exeter City Council on a 35-year-old lease at a "peppercorn" rent of £1.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

8. OUTSTANDING GUARANTEES

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the period end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

9. GOVERNMENT GRANTS

The charity received grants from Devon County Council and Exeter City Council totalling £5,471 in the year.

10. ACCOUNTING AND INDEPENDENT EXAMINATION

£775 was paid for the charity's independent examination in the year which included an element for accounts preparation.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

		Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
11.	INCOME FROM: Donations and Legacies							
•••	Donations		75	221	296	1,577	-	1,577
	Grants	9	3,396	3,074	6,470	14,636	4,114	18,750
			3,471	3,295	6,766	16,213	4,114	20,327
12.	Charitable activities							
	Centre rental		24,186	-	24,186	15,222	-	15,222
	Events income		5,728	-	5,728	4,805	-	4,805
			29,914	-	29,914	20,027	-	20,027

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
	EXPENDITURE ON:	L	L	L	L	L	-
13.	Charitable activities						
	Events Expenditure	7,413	2,076	9,489	-	5,011	5,011
	Cleaning Costs	4,390	-	4,390	3,059	-	3,059
	Utilities: Electric & Water	1,005	-	1,005	143	-	143
	Rates & Waste Collection	803	-	803	331	-	331
	Insurance	893	-	893	654	-	654
	Mobile Phone/Broadband	336	-	336	351	-	351
	Repairs & Renewals	2,585	-	2,585	1,444	-	1,444
	Centre Management/Admin/Security Costs	14,719	-	14,719	11,295	-	11,295
	Licences	582	-	582	301	-	301
	Website	60	-	60	60	-	60
	Printing/Newsletter	-	-	-	16	-	16
	Garden expenses	-	500	500	-	-	-
	Grants	-	1,241	1,241	-	-	-
	Sundries	-	-	-	61	188	249
	Independent exam fee 10	775	-	775	750	-	750
	Depreciation	22,353	-	22,353	22,353	-	22,353
		55,914	3,817	59,731	40,818	5,199	46,017