

**Newtown Community Association Committee Meeting  
Monday 28<sup>th</sup> January 2019 at the NCA Hut**

**Minutes**

- Present:** **Trustees** Rory McNeile (chair), Steve Palmer (secretary), Gareth Carey-Jones (treasurer), Julia Crockett, Ella Westland, Jackie Holdstock, Peter Montgomery  
**Non-voting** Jayne Leaver, Carol Whitton, Richard Branston, Emily Mclvor, Su Aves
- Apologies:** Jo Evans, Matthew Vizard, Karolina Borkowska-Knight
- Not available:** Dave Hunt (maintenance), James Cotter (publicity secretary)

	<u>Item</u>	<u>Action by:</u>
1.	<b>Welcome / Apologies</b> Thanks to Karolina for use of the hut for the meeting.	SP
2.	<b>Minutes of last meeting / matters arising</b> Minutes of committee meeting of 3 <sup>rd</sup> December 2018 (circulated). Correction: Under Vision – Laminate flooring discussed, not finalised.	
3.	<p><b>Projects</b></p> <p><b>Friends of Belmont Park</b> -report from Jo Evans (circulated with minutes). Discussion: planning would cover other items as well as play equipment. Richard Branston – a seat removed from elsewhere is available, need to specify location, then Parks will install. Could get funding for a second noticeboard within the Park from current year community grant. Su Aves – Could get funding from DCC for noticeboard in Clifton Road opposite shop. Proposal: Application to be made for a ECC Community Grant and a DCC Locality Grant for two noticeboards, one at Park Blackboy Road entrance, one in Clifton Road (DCC land). Proposed: Ella Westland, Seconded Jackie Holdstock, unanimous. Ella to fill in ECC form, Steve to submit</p> <p><b>Clifton Hill Green Space</b> – (Ella Westland) ECC report for Scrutiny Committee published. Issues – Wild Zones report not published (promised). Survey and environmental impact reports not published. Report mainly focuses on ageing sport facilities in other areas, and Council budget problems. Recommendations in report are apparently quoted from Wild Zones report, but are not linked to the overall recommendation. Discussion of process at ECC Scrutiny meeting - issues: Democratic process not followed; financial case not proven; no assessment of costs of remediation of waste, Brickworks building not mentioned. Local opinion is that ECC should not sell the whole site as a single lot. Agreed that Ella should draft a letter to be circulated for comment and sent by Rory as NCA chair to the Scrutiny Committee.</p> <p><b>Brickworks building restoration grant</b> - Emily Mclvor suggested that the Brickworks building (currently used by Scrapstore) could be a permanent “Repair café” facility, linked to Men in Sheds. Richard suggested leading on this idea in the NCA submission to ECC Scrutiny Committee.</p> <p><b>Sandford Walk Open Space</b> – (Su Aves) – DCC wish to retain the space, but willing to lease to an appropriate body, possibly NCA, with a sub-group leading on the project.</p> <p><b>Codrington Street planting</b> – Community Grant form submitted, should be approved soon. Aim for end-February planting.</p> <p><b>Exeter Community Forum</b> – Letter from ECF to Jo Yelland, 18 Jan 2019. Reminding ECC Director of Strategy and Portfolio Holder of decision about CIL funding, which seems to have suffered from a breakdown in communication.</p>	<p style="text-align: center;">EW/SP</p> <p style="text-align: center;">EW/RM</p> <p style="text-align: center;">SP</p>

4.	<b>Employment of cleaner.</b> Committee not willing to take on direct employer role. Proposed that Secretary should investigate options for future contractual arrangement for cleaning (including new building). Proposed: Rory, seconded Jackie. Unanimous.	SP
5.	<b>Treasurers Report</b> Accounts circulated. Receipts for hut bookings have reduced over this year compared to last year. Breaking even this year, though included £3,000 of costs for new building drawn from the regular account. Analysis of bookings to be presented to next Committee meeting.	GCJ
6.	<b>Policy for use and management of the new building –</b> Open in May or soon after. Need policy for how to use. Key differences – 3 rooms to let independently. Grace period of 6 months before demolition of old hut. Attitude to long-term lettings for e.g. playgroup. Agreed that as a principle we should not let to groups requiring extended 5-days per week use. Specific request by St Leonard’s Preschool - we should offer them use of the old hut for 6 months (until demolition is required).	SP/RM
7.	<b>Launch Event for new building; Dates of Open Forum Meetings and AGM</b> <b>Open Forum Meeting</b> - Saturday 2 <sup>nd</sup> March, 10:30 – 12:30. Future use of new building, and transition. [ <i>Sec Note: changed to Sat 23<sup>rd</sup> Feb 10:30 – 12:30 due to booking clash</i> ] <b>AGM</b> – Saturday 11 May 2019, 10:30 – 12:30. <b>Launch Event</b> – Saturday 22 June 2019 [ <i>Sec Note: changed to Sat 29<sup>th</sup> June</i> ] – 'Celebration of the New Building' - all-day event involving as many community groups as possible.	
8.	<b>Other Events</b> <b>Potluck Meal</b> - 24 February <b>Stargazing event in Belmont Park</b> Week of 11 February, 6:30 – 8:30 depending on cloud conditions. <b>Community café</b> – Sunday 3 March 1:30 – 3:30	
9.	<b>Date of Next Meeting.</b> Discussion of whether we need more regular committee meetings? Decided to take decisions between formal committee meetings through email voting. Next Committee meeting: Monday 4 <sup>th</sup> March	
10.	<b>Meeting closed 21:40</b>	
11.	<b>Informal discussion – Vision project</b> - entry system for new building (demo system shown). - Heading for £10K overspend; may need to leave some issues incomplete and finish later. - Currently expecting a delay of 2 weeks on building handover relative to schedule.	