

**Newtown Community Association  
Committee Meeting Tuesday 4 September 2012  
Minutes**

**Present:** Joan Bond (Trustee), Derek Burnside (Treasurer), Carrie Davies, George Dumble, Ian Harrison (Chair), Jackie Holdstock (Bookings), Elena Milego, Michael Parrott (Publicity), Gay Smith (Secretary), Saxon Spence, PCSO Nic Unsworth.  
**LATE:** Cllr Richard Westlake, Peter Montgomery.

<b>ITEM</b>	<b>ACTION</b>
1. <b>Apologies:</b> Sue Aves, Marina Williams, Johanna Korndorfer.	
2. <b>Matters Arising: Minutes of meeting 24.7.12:</b> <ul style="list-style-type: none"> <li>• Ian will deal with Wildlife Pond maintenance issue.</li> <li>• Jackie mentioned that the idea of an explanatory sign beside the pond was a good idea. Ian will follow this up also.</li> <li>• George will check with Ellie that Harvest has event permission from ECC.</li> <li>• Michael to email Rory at University with invitation to next meeting for new student wardens.</li> </ul>	Ian Ian George Michael
3. <b>Have your Say Police Report:</b> <ul style="list-style-type: none"> <li>• <b>New PCSO</b> Gail Evans is no longer our PCSO. So now we have Nic and Rob McMahon. It was suggested Rob attend a future meeting which Nic will arrange dependent on duties.</li> <li>• <b>Street Briefings.</b> Have had another cyclist/car operation in Clifton Hill. Gave out tickets to several and also to cyclists on pavements. Also outside Pyramids.</li> <li>• <b>Bike Thefts</b> are still rife around Exeter. Keep your bikes locked up.</li> <li>• <b>University Freshers</b> week starts on 14<sup>th</sup> September so Police have had several meetings with university.</li> <li>• <b>Streetwise Helpline</b> to highlight community issues to University call T 01392 726252 or E <a href="mailto:streetwise@exeter.ac.uk">streetwise@exeter.ac.uk</a>.</li> </ul>	Nic  All  All  All

<ul style="list-style-type: none"> <li>• <b>Noise Nuisance Reports to ECC</b> Office hours T 01392 265147 or after hours 0845 3511060.</li> <li>• <b>Barbecues in Park</b> Reminder that although there is no bye-law against them it is ECC does not approve of barbecues in parks. Personal responsibility should prevail.</li> <li>• <b>Graffiti Tags</b> If they see anyone in the act of tagging residents should call in via 999.</li> <li>• <b>Bulb Planting</b> Ian asked for Nic's support in this and this was agreed.</li> <li>• <b>Peninsular Medical School</b> Many graduate doctors are now being housed in Newtown.</li> </ul>	<p>All</p> <p>All</p> <p>Ian</p>
<p>4. <b>Treasurer's Report</b> Derek submitted a report dated 27.8.12 (attached).</p> <ul style="list-style-type: none"> <li>• Balance around the £8,000 mark. Our expenditure is comfortably covered by income so we have healthy reserves.</li> <li>• <b>Hut rental</b> continues to be healthy. Thanks to Jackie.</li> <li>• <b>Cafe income</b> has been dropping. People have commented that because the cafe is not held every week they don't always remember. Ian said that once we have the new hut it might be possible to have someone operating a regular cafe in the hut which can be discussed nearer the time.</li> <li>• <b>Insurance:</b> Occasional hirers are covered by our insurance policy. Jackie has heard from most of our regulars on group insurance except for the Wednesday Martial Arts group.</li> <li>• <b>ECC Rental Contribution</b> It was agreed that we should make provision this coming year should ECC not pay our rental as usual. There are sufficient reserves.</li> </ul>	

<p>5. <b>Vision Update:</b> The £20,000 we have been awarded initially is designed to pay the cost of specialists to produce cost assessment, structural assessment and mechanical and electrical items. There is also an additional cost for a contamination report which will require trial pits and a desktop analysis. Cllr Westlake has also offered DCC funding. Ian will produce an updated report for Derek next week. Rob Attwater will do the structural consultation and the mechanical and engineering report and has given us a good price for this. Ian will be working with the Wildlife Trust about integrating wildlife into the new building.</p> <p>As well as Viridor, Ian has an interview shortly with another of the big waste providers to look at a further financial contribution. Derek will contact the National Association of Community Associations for advice.</p>	
<p>6. <b>August Events and Future Events and Cafes to end of year</b></p> <p>a) <b>Choir</b> Still doing well. Numbers have been a little low this summer but it is hoped that this will improve once everyone returns from holiday. It was agreed that we will use the hut where possible to reduce cost of hiring Belmont Chapel Youth Hall.</p> <p>b) <b>Table tennis table opening</b> Article in the paper. Opened by the Exeter and District Table Tennis League. Table very popular.</p> <p>c) <b>Senior cafe 19 September</b> will be run by George and Sue.</p> <p>d) <b>Cafe 22 September.</b> Derek is in charge of this. Carrie will provide a cake and will help if she can. Sally has sadly been unwell recently and can not help.</p> <p>e) <b>Halloween 27 October</b> 4 pm to 8 pm – Mike and George assisted by students. Mike will email Rory about student help.</p>	<p>George/Sue</p> <p>Derek/Carrie</p> <p>George/Mike</p>

<p>Kevin Cotter will do storytelling. Pumpkin carving and all the usual fun. Roger usually judges but we could ask Ben Bradshaw .</p> <p>f) <b>Cafes in General</b> See item 4 Treasurers Report.</p> <ul style="list-style-type: none"> <li>• It was agreed that cafes should be publicised in the two Newtown shops and the school. Mike and George will organise this.</li> <li>• Ian asked if Joan could persuade Ben Bradshaw to attend some of the cafes.</li> <li>• Saxon suggested that we look at Whipton’s pattern of holding a councillors cafe when people can come along to meet their councillors. On these occasions councillors will pay for refreshments which means that we can offer it free.</li> <li>• It was noted that flyers and posters could also be put up in the Labour Club.</li> </ul> <p>g) <b>Craft Fair Cafe 18 November</b> 11 am to 4 pm –Elena volunteered to organise the table rental but as yet had not heard from anyone. Mike has sent out posters to everyone who expressed an interest.</p> <p>h) <b>Winter Warmer 16 December</b> 5 pm to 8 pm Gay and Peter and the committee. The choir will entertain.</p>	<p>Mike/George</p> <p>Joan</p> <p>Elena</p> <p>Gay/Peter/Ian</p>
<p><b>7.Sensory Garden Project update.</b> Mike has obtained an estimate for a sign. Morgan Sindall has agreed to pay for the sign itself so we will need funding for the graphics design which will be done by the designer used by ECC. Mike and Carrie met with the designer on site to discuss the type of sign agreed. The border for the sign was agreed. Phase 1 is the sign. Phase 2 is the planting. Jackie suggested having Braille identity tags on the plants.Carrie reported that Bicton may like to get involved. It was agreed that we should approach garden organisations about supplying plants.</p>	
<p><b>8.Townsend site tour report</b> Well worth a look. The building will</p>	

<p>be much taller than expected. Had a wonderful view of the whole site. There will be an opportunity to return in December to see the building take shape. It will be finished in May 2013. Saxon suggested that we might have a community forum to discuss future plans for our part of the city. Ian thought that we might do this at a cafe.</p>	
<p><b>9. AOB:</b></p> <p>a) <b>Hut Painting 29,30,31 October</b> Ian will arrange for a decorator to assist him to do this during the half term week especially the items which needed finishing off. Derek questioned the wisdom of doing up the hut when we were going to be looking for financial support for the new building. It was agreed that it did need sprucing up as it will still be in use for at least the next two years. Jackie will contact regulars to let them know that the hut can not be booked on these days.</p> <p>b) <b>Insurance:</b> Michael has looked at the insurance policy and has recommended that we renew. Technically it is a good policy, competitively priced, seems to be covering everything we are doing. Under the policy it automatically covers all users of the hut. However, Michael would recommend that regular users have their own insurance for Public Liability. Saxon advised that we get advice from the National Association about user groups becoming affiliated. It was agreed that we would look at this when we have a new building.</p> <p>c) <b>New Cleaner</b> Linda Chipperfield. Warden of Cleveden Court is our new cleaner from 10 September. Gay will inform her of the key code each month. She will be cleaning M to F for one hour before 9 am.</p>	<p>Ian</p> <p>Jackie</p> <p>Gay</p>
<p><b>11. Date of next general meeting</b> 16 October 2012 8 pm in the hut.</p>	<p>All</p>

