

## Newtown Community Association Committee Meeting Tuesday 24 July 2012

### Minutes

**Present:** Su Aves, Joan Bond (Trustee), Derek Burnside (Treasurer), Carrie Davies, George Dumble, James Gould (University Student Warden), Ian Harrison (Chair), Jackie Holdstock (Bookings), Georgina Kemp, Elena Milego, Michael Parrot (Publicity), Ellie Parker (Harvest), Gay Smith (Secretary), Saxon Spence, Cllr Richard Westlake (DCC), Mary Williams, Marina Williamson.

ITEM	ACTION
1. Apologies: Sally and Steve, PCSO Kate Rees	
<p><b>2. Review of Minutes of meeting 12.6.12:</b></p> <ul style="list-style-type: none"> <li>• Globe interim manager is there for 12 months.</li> <li>• Still getting cyclists coming the wrong way down Clifton Hill. Difficult to police. Saxon asked if we could allow cyclists but not motor vehicles.</li> <li>• Wildlife Pond maintenance – we didn't get very far. Sue has looked at it as it is a wildlife area and she would like to know what are the concerns.</li> </ul>	Ian
<p><b>3. Harvest – Future Plans</b> (Ellie Parker): Introduced Georgie who is one of the people co-ordinating Harvest this year. Harvest is about harvesting private fruit trees and taking produce to organisations to use as whole fruit or preserves and juice. Last year managed to just about cover costs so believe that the idea is sustainable. Leaflets were brought to hand out to people who would like to volunteer. There is to be a training session on 2<sup>nd</sup> August for volunteers who would like to learn about making preserves at the hut 6 – 7.30. Starting to pick plums very soon. Good news is that they are hoping to liaise with the Devon &amp; Cornwall Food Association work with intercepting food to prevent it going to waste. Anyone interested should look for ECI on line or Facebook. Further dates for hut events given to Jackie who will confirm.</p>	

<p>Next big event is on 15 September – produce swap, children’s activities and lunches. Ian said the Associations feeling at the present time was that our facilities are not really adequate for anything more than snacks. George felt that we were not licensed to allow hirers to prepare and sell food. Ellie assured the committee that the food would be brought and only reheated and that she would apply to ECC for event permission.</p>	
<p>4. <b>Have your Say police report</b> PCSO Kate Rees apologised and sent a report (attached).</p> <ul style="list-style-type: none"> <li>• Re stolen vehicles Richard W said that there had been a spate of cycle and motor bike theft. One of the culprits has been arrested.</li> <li>• Because of various issues around the crossings to Waitrose, Pyramids and to Belmont Park, it may be that there would be a consultation to look at improvements. Joan mentioned that motorists make no attempt to stop at all at the Western Way crossing. Ian has been putting pressure on ECC Councillors about using the S.106 budget for improvements to crossings in the area.</li> </ul>	
<p>5. <b>Treasurer’s Report</b> (DB): We have about £8,500 in the bank and are running a healthy surplus this year. The community choir is a terrific community activity. It is currently costing us a little because we have to pay for the Belmont Chapel to accommodate us. We hope that an increase in numbers will improve this. Derek is away for the next three weeks.</p>	
<p>6. <b>New Cleaner Required:</b> Our current cleaner, Sue Gould, plans to leave by the end of August. She is paid £104 per month. The future cleaner will require more hours to complete the work satisfactorily and this was agreed. Su Aves daughter is interested. We need to agree what additional hours we are</p>	GS

<p>offering and what we require. We will have an interim meeting in the Bowling Green to agree how to proceed. Gay will circulate relevant people.</p>	
<p><b>7. Vision Update:</b></p> <ul style="list-style-type: none"> <li>• We now have our planning permission and we also have confirmed £20,000 for bringing the proposal to the point where it meets Building Regulations, and another £50,000 has been set aside. The City has said that if we can match what we have we will have another £100,000.</li> <li>• When we have secured sufficient funding the earliest the building can start is after the 2013 Respect Festival but depending on funding it could run in to 2014.</li> <li>• Rob and Ian have had a meeting with the Architects and have reviewed the Planning conditions. We have to produce a contamination report which we may have to pay for. ECC are assisting with this. George reported that some years ago ECC had done a contamination report for the Newtown area.</li> <li>• Another requirement is to include some wildlife content i.e. a bat roost with which Devon Wildlife Trust will help.</li> </ul>	<p>IH</p>
<p><b>8. Future Events, Projects and Cafes</b></p> <p>a) <b>Senior Social Cafes</b> Two took place in June and July. George thanked Su Aves and the other ladies for their help. There were requests from the participants for a talk on the history of Newtown which Michael has already given. A second request was for internet lessons and emailing lessons. Su Aves has located six lessons on a Friday at the library which need to be booked. George is currently investigating the possibility of making the hut a hot spot through Eclipse. Saxon emphasised that we need to be looking at the exclusion of some people in the community from access to these facilities because they either can't afford it or don't wish to use it. Ian will see what Devon Association of</p>	<p>GD</p> <p>IH</p>

<p>Community Buildings is doing about this. Next Senior Social is 19 September from 10.30 am to 12 noon. There will be a speaker on local food. Su will arrange this.</p> <p>b) <b>Cafes</b> We had a cafe last Saturday which had a poor turnout because of the weather and probably because lots of things were going on in the city. In future we should not schedule cafes for the first weekend in the school holidays.</p> <p>c) <b>Future Cafes: 26 August (History) 10 am to 2 pm and 22 September</b> Both cafes now have a supervisor and helpers. 26 August will include an exhibition and a new walk.</p> <p>d) <b>Halloween Event 27 October 4 pm to 8 pm:</b> Organisers George and Michael. Elena is doing the cafe. James will try to for suitable student helpers. Ian will ask Andrew Davies of Yelverton Properties about funding.</p> <p>e) <b>Craft Fair Cafe 18 November</b> Elena will take the table bookings. Sally has agreed to organise the cafe. Jackie has had enquiries about tables. These will be booked on a first come first served basis. Last year it was £10 a table – 10 or 12 tables in total. Michael will design a poster. Elena, Ian and M offered to help but cannot be there for the whole event. This will be pulled together at the meeting on 4 September.</p> <p>f) <b>Cafes: Environmental Health Report and Checks:</b> We have received the best score of 5.</p> <p>g) <b>Sensory Garden Project update:</b> Mike reported that we have had the quotation for the sign in text and Braille. We have put in a funding bid to DCC and ECC for this. Ian hasn't heard back yet from Morgan Sindall.</p>	<p>SA</p> <p>Cafe Team</p> <p>MP</p> <p>EM</p> <p>MP, GD, EM</p> <p>IH</p> <p>EM</p> <p>IH,I MP,EM</p> <p>MP, IH</p>
<p>9. <b>Bookings Secretary</b></p> <p>a) <b>Holiday Cover</b> It was agreed that we don't need anyone to cover for Jackie's absences. We will meet this as and when.</p> <p>b) <b>Insurance for Groups</b> By signing the agreement at the start of the booking, groups confirm that they have</p>	

<p>insurance, so it was agreed that there was no need to take further action.</p>	
<p><b>10. Paris Street Roundabout – Wildlife Development:</b> Ian is in contact with Devon Wildlife Trust. He has asked them if they could provide us with some options rather than making it a fait accompli. It would be up to residents to look at the www if they are interested and make their views known.</p>	Ian
<p><b>11. Townsend site tour:</b> Developers are willing to take group/s round. They are contemplating one fairly soon and then one near the opening. Ian and Gay will send out an invitation to all those on email soon to find out who is interested.</p>	GS All
<p><b>12. Stoneman &amp; Bowker Site</b> Sue reported that E &amp; E reported that NCA had supported this development and the addition of a Tesco store. This is factually incorrect and Sue will look out the article.</p>	MP
<p><b>13. Student Warden</b> James is leaving us for pastures new. The Committee thanked him for all his help.</p>	
<p><b>10. AOB:</b></p> <p>a) <b>Woodwork painting</b> It would be nice to freshen up the building before Christmas. Ian is willing to get a young man to come in and do two or three days and finish off unfinished items. He charges £10 an hour. Ian would like a budget for this. Jackie will need to know when.</p> <p>b) <b>Kitchen water boiler</b> Richard and Roger will provide us with £300 and NCA will provide the balance to cover the full cost. Su Aves said that we need larger cafetieres and a big catering teapot. GS will remind Derek who was looking into this. Better storage is needed for NCA</p>	DB, IH  DB IH
<p>11. Date of next general meeting 4 September</p>	

