

**Newtown Community Association Committee Meeting  
Monday 27<sup>th</sup> June 2016 at 9 Gordon Rd, 7.30 pm  
Minutes**

**Present:** Derek Burnside (Treasurer) Jackie Holdstock (Hut Bookings Manager), Rory McNeile (Chair), Saxon Spence (acting Secretary)  
Michael Parrott (Vice Chair & Publicity).

**Visiting:** Su Aves.

**Apologies:** James Leigh (Hut maintenance)

	<u>Item</u>	<u>Action by:</u>
<b>1</b>	<p><b>Committee Members</b> Rory was co-opted onto the committee and is willing to serve as chair. Saxon is filling a vacancy on the committee and is willing to take on some duties as an acting secretary, including working with the chair on agendas and dealing with correspondence, including charity commission registration and updates. Su will liaise with Saxon and brief her on those duties. Derek is willing to continue as treasurer until March 2017, although we will endeavour to find a replacement in time for the February AGM. Michael is willing to continue serving as vice-chair and publicity officer. Michael will include in the next Newtown News the need for additional committee members, including treasurer and an appeal for a younger person. We will have a 'meet the committee' meeting after the next Forum meeting.</p>	SA/SS  MP
<b>2</b>	<p><b>Review of minutes of 21<sup>st</sup> March.</b> The minutes of the previous meeting were approved, and will be signed by the chair. No matters arising not covered elsewhere.</p>	RM
<b>3</b>	<p><b>Treasurer's report.</b> The NCA account stands at £15,157.29. Choir income is healthy, Qigong is not covering its costs but Su is seeking new grants. Hut bookings so far this year are healthy.</p>	
<b>4</b>	<p><b>Drama Workshops</b> James Cotter has now booked the hut as a regular user and won't be running the workshops in formal partnership with the NCA. Michael will talk to him about potential future involvement with the NCA.</p>	MP
<b>5</b>	<p><b>Football Club request</b> We agreed that we would not allow storage of goal posts etc., and would simply encourage them to book the hut through the usual channels.</p>	JH
<b>6</b>	<p><b>The Vision</b> The council planning committee sat today to approve the Belgrade Rd redevelopment. MACE can only give a gift grant to us, not S106 monies – Mike Carson has spoken to Hugh Griffiths from MACE who confirmed that they will be making a contribution, but the amount remains unconfirmed. Rory will continue to pursue further detail. If by the end of 2017 'Plan B' seems unobtainable we will explore 'Plan C' – doing what we can with the monies already secured.</p>	RM
<b>7</b>	<p><b>Play Equipment</b> Ruth Mollins is willing to be involved in the project to replace the park play equipment, but not to lead it. She has agreed to advertise the ongoing need for a champion at the Newtown School PTA. If no progress has been made by the year's end we agreed to return the grant monies to ECC &amp; DCC.</p>	
<b>8</b>	<p><b>Exeter Community Forum Draft Strategy</b> The ECF 5-year plan includes appointing remunerated community facilitators to develop community plans to bid for CIL money. ECF seeks nominees for members of the Grants Panel which will assess applications from community groups; three community group nominees will be selected to join Diana Moore and Dawn Rivers on the Grant Body. Rory hopes to remain on the ECF Steering Group, so won't be putting himself forward. Rory will explore whether it would be advisable for us to put a 'Vision' application in for CIL money.</p>	RM

9	<p><b>Hut Issues</b></p> <p>Damaged doors have been replaced, and Rory will replace the metal external sheet and repaint them. Rory has purchased appropriate signage. We await an invoice from the carpenter, will add the cost of the additional cleaning, and Rory will recover what costs we can from those responsible for the damage. We agreed to replace the cooker with a reconditioned one, which Rory will source within a fortnight. Derek will make and place 'out of order' signage. Respect have reimbursed us for the overtime we paid to Lyn.</p> <p>The spare piano has been gifted to a local family.</p> <p>A clock has been installed in the piano room.</p> <p>Late night bookings will be monitored as closely as possible. The hut rules need to be updated, including the need to curtail bookings at 10pm, for the hut to be cleaned and vacated by 11pm, and that any damage done, accidental or deliberate, must be paid for. Jackie will revise the rules and forward them to Peter.</p>	<p>RM RM DB</p> <p>JH</p>
10	<p><b>Volunteer Issues</b></p> <p>We discussed the Volunteer Policy that Jacky Cox had kindly drafted, and felt it was inappropriate for an organisation of our level. We agreed to keep these drafts 'on the shelf' in case our activities increase in intensity, but as we are not formally 'recruiting' volunteers we agreed not to adopt these policies and live with the consequences of not being members of the CVS. Rory will discuss this with Jacky Cox.</p>	<p>RM</p>
11	<p><b>Events</b></p> <p><b>Respect Festival</b></p> <p>On balance we felt that this year's lower-key engagement by us was probably appropriate. To be reviewed next year.</p> <p><b>Rhino Café</b> The Rhino will be on display somewhere in Exeter, tbc. We will get Sama back from October. Her final venue also tbc.</p> <p><b>Leafletting</b> Many have been distributed. Grendon Rd needs to be covered – Jackie will deliver. Rory will see if some can be delivered from the school.</p>	<p>JH/RM</p>
12	<p><b>Future Events:</b></p> <ul style="list-style-type: none"> <li>• <b>Table-Top swaps</b> have been confirmed for <b>10<sup>th</sup> July &amp; 9<sup>th</sup> October, 2 – 4.30pm</b>. Steve and Sally Palmer will be organising them.</li> <li>• <b>Sat 3<sup>rd</sup> September 10am Community Forum</b>. Items could include the Triangle Car Park discussion through a report and Q &amp; A from the Ward Councillors. Ron Blair from Codrington St will be invited. The Sidwell St issue of dirt and anti-social behaviour could also be addressed and discussed.</li> <li>• <b>Newtown Food Festival Sunday 18<sup>th</sup> September</b>. Su is coordinating.</li> <li>• <b>Craft Fair</b> is scheduled for <b>Sunday November 20<sup>th</sup></b>. 'Bags of Hope' Charlotte Nelderwood has offered her assistance to Elena and Su in organising it.</li> <li>• Winter Warmer <b>Sunday 18<sup>th</sup> December, 6pm</b>. Sally has offered to coordinate refreshments, and the choir will hopefully sing.</li> </ul>	<p>SA</p>
13	<p><b>AOB:</b></p> <p>Michael will place a laminated hard copy of Newtown News' front page on the park noticeboard, with the URL provided, plus a full hard copy in the hut.</p>	<p>MP</p>
14	<p><b>Date of next Committee Meeting: Monday 12<sup>th</sup> September, 7.30pm</b>, 9 Gordon Rd. Jackie sends her apologies.</p>	<p>All</p>